

Record of officer decision

Decision title:	Decision to deliver improvement works at Leominster MAO
Date of decision:	18 th February 2020
Decision maker:	Acting Assistant Director for Technical Services
Authority for delegated decision:	<p>This decision is to apply for the spend of the budget as agreed by the key decision made on 18th October 2018. (Report Ref: 2018/19 corporate accommodation capital budget)</p> <p>http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5387</p> <p>This decision is to apply for the spend of the budget as agreed by the key decision made on 15th June 2018 (Report Ref: Property Services planned, reactive and capital maintenance Programme 2018/19, 15th June 2018)</p> <p>http://hc-modgov:9070/mglssueHistoryHome.aspx?IId=50025963&optionId=0</p>
Ward:	Leominster East
Consultation:	Property Services: Strategic Capital Finance Manager and Strategic Property Services Manager.
Decision made:	That authorisation be given to implement the above recommendation in respect of the key decision dated 18 th October 2018 and to re-allocate a sum not exceeding £90,000 from the underspend of the 2018/19 property estate enhancement works budget to facilitate alterations to the Multi-Agency Office at Leominster to enable more localised working and service delivery.
Reasons for decision:	The 2018/19 Corporate Accommodation Capital Budget included £90k to carry out basic alteration works at Leominster Multi Agency Office. During the design process additional requirements for joint occupation of both the MAO/ Locality team such as improving heating and sound insulation were incorporated. Tenders have been received and the lowest tender would result in an estimated final cost, including contingency, of £180k. To overcome the short fall a spend of not more than £90k from the underspend of the 2018/19 property estate enhancement works budget is required.
Highlight any associated risks/finance/legal/equality considerations:	The 2018/19 Corporate Accommodation Capital Budget allowance of £90k to carry out the works at Leominster MAO had been rolled forward to complete within the 2019/2020 financial year. The spend of £180k will be committed before the end of March 2020, with deliver and spend expected to be before the end of June 2020.
Details of any alternative options considered and rejected:	Do nothing – this is not an option as part of the council’s accommodation strategy it is the council’s intention to vacate other council properties in 2020, relocate the staff into the Plough Lane Offices and promote BWOW. The new works at Leominster are part of this strategy.

Details of any declarations of interest made:	None
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Signed:

Date:

Chris Jenner, Assistant Director Technical Services